

STAFF READ THIS OUT LOUD, USE PPT OPEN, CLIENTS SIGN OFF ON SIGN OFF SHEET – FORM 1

<p>The 30 Hour Driver Intervention Programs (DIP) are court sanctioned by your judge.</p>
<p>Rules: No "violent" behavior such as threatening, obscene, abusive language, or ethnic slurs.</p>
<p>Programming Expectations: All Cell Phones, iPads, Smart Pads, Laptops, iWatch, Android watch, any electronic device must be turned in and are not allowed during class. No pictures should be taken. A breach of this rule may initiate the electronic item being held by staff in a lock box for the rest of the day.</p>

Contract/ Fee Agreement: I have paid \$ _____ for the _____ hr Driver Intervention Program and agree to abide by the terms of service as read out loud during the scheduled segment “Program Open” and posted in the ARC-ip Certification and Standards Display.

Terms of Service: Type of service: Driver Intervention Program (DIP): educational segments (lectures, small groups, and films), intake, screening, interviews including referral (where deemed necessary) to individuals who have substance abuse problems or legal charges related to the use of substances (legal and illegal).

CLIENT RIGHTS - OAC Rule 5122-26-18 G

- (1) The right to be treated with consideration and respect for personal dignity, autonomy and privacy;
- (2) The right to reasonable protection from physical, sexual or emotional abuse and inhumane treatment;
- (3) The right to give informed consent to or to refuse any service;
- (4) The right to be free from restraint or seclusion unless there is immediate risk of physical harm to self or others;
- (5) The right to be informed and the right to refuse any unusual or hazardous procedures;
- (6) The right to be advised and the right to refuse observation by others and by techniques such as one-way vision mirrors, tape recorders, video recorders, television, movies, photographs or other audio and visual technology. This right does not prohibit an agency from using closed-circuit monitoring to observe seclusion rooms or common areas, which does not include bathrooms or sleeping areas;
- (7) The right to confidentiality of communications and personal identifying information within the limitations and requirements for disclosure of client information under state and federal laws and regulations;
- (8) The right to have access to one's own client record;
- (9) The right to be informed of the reason for terminating participation in a service;
- (10) The right to be informed of the reason for denial of a service;
- (11) The right not to be discriminated against for receiving services on the basis of race, ethnicity, age, color, religion, gender, national origin, sexual orientation, physical or mental handicap, developmental disability, genetic information, human immunodeficiency virus status, or in any manner prohibited by local, state or federal laws;
- (12) The right to know the cost of services;
- (13) The right to be verbally informed of all client rights, and to receive a written copy upon request;
- (14) The right to exercise one's own rights without reprisal, except that no right extends so far as to supersede health and safety considerations;
- (15) The right to file a grievance;
- (16) The right to have oral and written instructions concerning the procedure for filing a grievance, and to assistance in filing a grievance if requested;
- (17) The right to be informed of one's own condition; and,
- (18) The right to consult with an independent treatment specialist or legal counsel at one's own expense.

Confidentiality of Client Records: (Read Out Loud) “This information has been disclosed to you from records protected by federal confidentiality rules (42 CFR Part 2). The federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 CFR Part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The Federal rules restrict any use of information to criminally investigate or prosecute any alcohol or drug abuse client.